Working Committee of the Residents’ Assembly
Job description 2020

1. Composition of the team

The team is composed of not more than seven members to be chosen by the Residents' Assembly from among themselves; it is important to have a balance of gender as well as different cultures and age groups. The manner of choosing the members of the Working Committee and their term of office shall be such as may be decided by the Residents' Assembly.

2. Expectations

The Working Committee:

- shall respect The Mother and Sri Aurobindo’s vision for Auroville
- shall assist the Residents' Assembly or, as the case may be, the Governing Board, in discharging its duties under the Auroville Foundation Act.
- shall respect the mandate given by the Residents’ Assembly
- shall serve Auroville interest in its present situation and in its future developments,
- shall respect the principles for the development of the town which have been agreed upon by the RA;
- shall respect the field of responsibility of other working groups
- shall organize General Information Meetings to report to the Resident Assembly, respond to questions of the residents and communicate openly.

3. Work areas

- Government relations (Central, State, Local)
- Auroville Foundation relations (GB, IAC and Secretary)
- International relations
- Relations and issues arising between Auroville and other external entities
- Legal issues
- Financial and tax issues
- Auroville development and planning issues in the wider context
- Land issues
- Security issues, including interactions with police when necessary
- RA relations and processes

4. Skills requirements that need to be available within the team as a whole:

Communication skills

- to interact with the Governing Board and the International Advisory Council and Secretary, including preparation of agenda for meetings
- to receive and interact with officials of the Central and State Government
- to receive and interact with dignitaries and eminent visitors
- to interact with legal, financial and tax experts
- to inform and interact with the RA
- secretarial and logistics skills
- capacity to draft reports and official letters

**Harmonization skills**
- to listen to and harmonize as well as synthesize different viewpoints
- to resist pressure to represent only one point of view

**Organisation skills:**
- Team work
- Delegating
- Facilitating
- Mediating
- Following up
- Planning
- Strategising
- Envisioning
- Fire-fighting

**Knowledge in, or willingness and ability to learn about:**
- Legalities, Indian Law
- Finance
- Fiscal Matters
- Land issues
- State / Central Government rules and functioning
- Auroville Foundation Act, Rules and Regulations, structure, functioning
- Auroville policies and regulations
- Auroville processes and organizational procedures
- Local area customs and culture
- City planning and development